



## St Augustine Primary School

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## St Augustine Primary School

### Medical Information and Asthma Plan

1 February 2017

Dear Parents,

To maintain your child's/children's safety at school it is vital that we are kept up to date with any medical concerns that the students may have. Please complete the forms attached and attach any extra information you may have (e.g. Anaphylaxis Action Plans, Asthma Action Plans, etc.).

We are aware that your child's condition may not have changed from 2016, but it is important that details are updated and the information returned to the class teacher by Wednesday 8 February. If this information is not received by the school it becomes the parents' responsibility.

#### Asthma Plans and EpiPen Plans:

Asthma plans and any other allergy related plans (e.g. EpiPens) must be reviewed and signed annually by your doctor and copies supplied to the school.

*St Augustine School staff will not administer these medications unless they have been signed by your doctor.*

#### Prescribed Medications:

*St Augustine School Staff are unable to administer prescribed medications (e.g. antibiotics) unless the pharmacist label is affixed to the bottle.*

A Student Medication Request/Record Form (PINK form attached and available from the School Office) must be completed and the medication handed into the Office when medication is required.

Thank you for assisting us with the gathering of this information. If you have any questions please see me directly.

Kind regards,

Julie Southwell  
Assistant Principal